



Republic of the Philippines  
Office of the Solicitor General  
**Request for Quotation**

Date: April 7, 2025  
Quotation #: PS-025-04-037  
ABC: ₱12,674.01

To: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_  
Attention: \_\_\_\_\_

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this form duly signed by your representative.

**RODRIGO L. OJENAL**  
SAO, Administrative Division

**To be filled-out by Supplier:**

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
1	<b>PREVENTIVE MAINTENANCE SERVICE:</b> For 75,000 KM Check-up for Vehicle Model: Toyota Corolla Altis 1.6 G M/T  *Includes labor and replacement of various parts as necessary.  <i>Note: For OSG Service Vehicle with Plate No. SNE 6656/ Conduction Sticker No. A7-G253</i>  <b>(Price Vat-Included)</b>	1	lot			

Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

- Please quote within \_\_\_\_ days from the date of RFQ.
- Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
  - ☐ Mayor's / Business Permit;
  - ☐ PhilGEPS Registration Number: \_\_\_\_\_ Membership: ☐ Platinum ☐ Red
  - ☐ Income / Business Tax Return (for Small Value Procurement);
  - ☐ Notarized Omnibus Sworn Statement is required (50K Above);
  - ☐ Tax Clearance Certificate;
  - ☐ Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

**ANGELITO E. FRIAS/FATHIA K. KARIM/CHRISTIAN D. BUAT**  
SIGNATURE OF CANVASSERS

**For more information, you may contact us:**

Tel: (02) 8836-3314, (02) 8988-1674 loc 777

Telefax: (02) 8813-1174

**Please send your quotation to:**

[rfq.osgprocurement@gmail.com](mailto:rfq.osgprocurement@gmail.com)